



ADVANCED INTERNATIONAL TRAINING PROGRAMME 2012

274EU

# Environmental Governance and Management with EU-focus

June 11 – 15, 2012 Brussels, Belgium

September 10 – 27, 2012, Stockholm, Sweden

March 2013, Regional Phase, location to be decided

## Invitation

The Swedish International Development Cooperation Agency (Sida) offers, as part of its bilateral development assistance, Advanced International Training Programmes of strategic importance to the social and economic development in the participants' countries. The International Training Programmes are specially designed for persons qualified to participate in reform processes of strategic importance on different levels and who hold a position in their home organisation with a mandate to run processes of change. This methodology is based on the assumption that your country wishes to carry out changes and is willing to invest its own resources to achieve these changes. In the long-term perspective the programmes shall contribute to institutional strengthening and capacity development in the participants' countries.

Training is focused on support to individual or team plans for change. The plan shall be well established in the participant's organisation and is a basic part of the programme concept.

In this brochure you will find information on the specific objectives for this particular programme, its content and structure, and how and when to apply. You will also find an application form.



Lena Ingelstam  
Director  
Sida

**The Swedish Environmental Protection Agency (Swedish EPA)** is a national agency for environmental protection and nature conservation. Our tasks are to ensure that environmental policy decisions are implemented and to present proposals for environmental policy and legislation to the Swedish Government.

Swedish EPA has been engaged in international development cooperation for more than fifteen years. This cooperation – mostly funded by Sida – is geared towards the needs of the partner countries in order to improve and strengthen their national environmental administration. Our contribution is based on our role as a central environmental agency and our know-how and experience of regulatory and monitoring work in the environmental field.

Since 2006, we support environmental authorities in the Western Balkans to develop effective environmental management to enable the countries to fulfil national and international commitments, with particular focus on strengthening the countries in their EU alignment process. In the bilateral cooperation with Ukraine and Belarus, one of the objectives of the Swedish EPA is to assist the Ministries of Natural Resources and Environmental Protection in their efforts to harmonize the national environmental legislation with EU legislation.

As a complement to our bilateral cooperation with the Western Balkans, Ukraine and Belarus, the Swedish EPA has developed the International Training Programme (ITP) entitled "Environmental Governance and Management with EU-focus".

The programme for 2012 will start in June, 2012 and the closing date for applications is March 14, 2012.

On behalf of Sida and the Swedish EPA I hereby invite you to nominate candidates to this ITP programme. It will be held in Brussels, June 11–15, 2012, and in Stockholm, September 10–27, 2012. There will also be a follow-up in the region in March 2013.



Maria Agren  
Director General  
Swedish Environmental Protection Agency

## Programme objectives

The aim of the programme is to stimulate change in the participants' organizations towards a strengthening of the environmental authorities' role in the society and of the capacity to facilitate an EU-approximation.

The overall (long-term) objective of the programme is that:

*The participating organisations have increased their institutional capacity on governance and management of environmental issues with respect to the EU-approximation.*

After completion of the programme, the participants have:

- Strengthened their knowledge and capacity in environmental governance and management with the focus on EU-approximation.
- Developed their individual projects by using the knowledge and

experience gained through the training programme.

- Extended their national and international network.

## Contents

The programme consists of different modules in which the EU-aspects are integrated.

The following topics will be addressed during the programme:

- EU institutions and EU Environmental Policy
- Environmental Challenges
- Environmental Governance and Management
- Environmental Legislation in an EU and International Perspective
- Environmental Policy Instruments
- Approximation to the EU acquis
- Project Management

The relevant EU-institutions in the field of the environment and the in-

teraction between them will be described as well as the decision-making procedure and the EU environmental policy.

The environmental challenges of today will be discussed, with a focus on the environmental problems in Europe, such as climate change and depletion of natural resources.

Trends in environmental policy will be examined with specific examples from the EU member states, such as Sweden.

The programme has a strong focus on EU-approximation, its requirements and possibilities. EU and international legislation will be presented as well as other policy instruments. The emphasis will be on the implementation and enforcement of the environmental legislation.

The participants will get acquainted with the concept of environmental governance and its principles

(such as transparency, the rule of law, public participation and stakeholder interaction etc.). Division of responsibilities when tackling environmental issues in an EU context between different levels of public administration as well as sector integration will be covered.

The programme will combine lectures, workshops, case study sessions and study visits connected to the different modules and the individual project work.

### The Individual Project

An important component of the programme is the participants' individual projects. The project idea should be endorsed by their organisation and focus on one or more aspects of the programme themes. Please notice that the participant's organisation is responsible for implementing the project. *An outline/summary of the project idea with clearly defined goals and budget allocation of the necessary resources is to be submitted with the application form. Please notice that Sida is not providing funds for the project work.* Please make sure that the project idea is realistic and time bound.

The project idea will be one of the criteria for admission to the training programme. A joint project proposal from the candidates within the same organisation/country will be prioritized in the selection process. The individual project work will go on during the whole period of the training programme and in the period between the training programme in Sweden and the regional seminar. The participants will receive coaching from the Swedish team. The progress in the on-going project will be subject to discussion in the follow-up regional seminar.

### Programme structure

The training programme is divided into five phases, see below. Only participants who participate in all phases of the programme, except for phase five which is optional, are entitled to a certificate.

*Phase 1* takes place in Brussels, June 11 – 15, 2012. During this phase the participants will get an introduction to the course. There will be an intro-

duction to the EU and to the relevant EU institutions in the field of the environment, followed by visits to them. There will also be lectures in project management.

*Phase 2* takes place during the period of September 10–27, 2012 in Stockholm, Sweden. The participants should, if possible, arrive on September 9 and depart no later than September 28. During this phase, the programme will continue with lectures on environmental challenges, environmental governance, policy instruments and EU-approximation combined with workshops, study visits and work on the participants' individual projects.

*Phase 3* is the time period between the programme in Sweden and the regional follow-up seminar. This phase is dedicated to the participants' individual project work in their home countries.

*Phase 4* of the programme, a regional follow-up seminar, will be held in one of the participating countries during one week in March 2013. The participants will present the progress of their projects. There will also be study visits, workshops etc.

*Phase 5* is the time after the follow-up phase when the participants still can get coaching from the Swedish experts. This period of time is often limited to 2 months after the follow-up seminar.

### Management and staff

The programme is organized by the Swedish EPA with the support of a consultant which will be engaged to take care of administrative tasks of the programme. You will find our contact information on the last page of this brochure.

### Participation

Only candidates officially nominated by an appropriate organisation will be accepted. The candidates should hold an academic degree or equivalent and have at least five years of professional working experience from a central environmental authority and/or other authority/or-

ganisation relevant for the environment (e.g. Ministries of Planning, Finance, Development, and Agriculture). Candidates from authorities at regional or local level as well as non-governmental organisations are also welcome to apply. *The training programme will be organized and conducted in English and a good command of the English language is required.* The programme is primarily designed for decision-makers and specialists in a position to initiate and implement changes at environmental authorities and other sectors relevant for environmental issues.

It would be favourable to have at least two candidates from each country/organisation in order to improve the preconditions for efficient and successful project work and increase the possibilities to apply the acquired knowledge and experience from the training programme.

Due to the character of the programme, family members are not allowed to accompany participants to the programme.

### Application and selection process

**Closing date for application is  
March 14, 2012.**

Applications submitted after closing date will not be considered. Application should be written on the attached form and include a recent photograph and required information and documents. An official English language test should be done in the home country of the applicants, unless the applicants can provide other documentation proving their proficiency in English. The Swedish Embassy/Consulate does not provide English language tests but it may be able to recommend appropriate language institutes for conducting tests.

The candidates must be *nominated* by their own organisation. The application should be submitted to the nearest Swedish Embassy/Consulate. If there is no Swedish Embassy/Consulate in the applicant's country, the application should be submitted directly to the Swedish EPA (see the address below). Selected

applicants will be notified by e-mail or fax. Once accepted, the applicant must confirm participation. An invitation letter will be sent out, containing additional information on the programme and the practical arrangements.

Selection of candidates will be based on education, professional experience, position of candidates within their organisation, command of English and relevance and feasibility of their individual projects. Consideration will also be given to gender balance and both geographical and sectoral distribution of participants.

### Target countries:

Albania, Belarus, Bosnia-Herzegovina, Kosovo, Former Yugoslavian Republic of Macedonia, Serbia and Ukraine.

### Cost of Participation

The participation fee covers all training costs such as lectures, documentation, study tours and certain social activities as well as accommodation costs including board and lodging. The Swedish International Development Cooperation Agency (Sida) will cover these costs.

*Travel costs to and from Sweden will not be covered by Sida. Travel cost to and from Brussels will be covered.*

In connection with the regional follow-up seminar (phase four) of the training programme, *Sida will cover travel costs from the nearest international airport to the regional seminar (domestic flights will not be covered).*

### Accommodation

Hotel accommodation will be organized for the participants for the full duration of the programme.

### Visa

Participants are responsible for obtaining all visas necessary for their journey and stay during the training programme. The visa should be valid for the whole period of the programme, including extra days for travelling to and from Belgium and Sweden, and the passport should be valid for three months longer than the entry visa. Inquiries should be directed to the Swedish Embassy/Consulate, alternatively to some other Schengen representation as soon as possible after acceptance into the programme. Participants visiting other countries on their way to or from Sweden must ensure that correct visas are obtained before leaving the home country, especially for countries not included in the Schengen agreement.

The costs for obtaining visas are carried by the participant.

## Contact information

### Swedish Environmental Protection Agency

Address: SE- 106 48 Stockholm, Sweden  
Visiting address: Valhallavägen 195.  
Phone: +46(0)8 698 10 00.  
Fax: +46(0)8 20 29 25  
Email: [registrator@naturvardsverket.se](mailto:registrator@naturvardsverket.se)  
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and/or  
Ms. Ylva Reinhard  
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[Ylva.Reinhard@swedishepa.se](mailto:Ylva.Reinhard@swedishepa.se)

For more information, visit:  
<http://www.migrationsverket.se/english.html>

### Insurance

All participants are covered by a group insurance while in Belgium and Sweden and on any organized tours during the programme. This insurance includes costs for medical care in the event of acute illness or accident. Medical and dental check-ups are not included.

## ADVANCED INTERNATIONAL TRAINING PROGRAMME 2012



The Swedish Environmental Protection Agency is a central environmental authority under the Swedish Government. According to the instructions, laid down by the Govern-

ment, the main tasks of the Swedish EPA are to co-ordinate and promote environmental work at both national and international levels. The Agency employs some 500 experts within a variety of environmental fields.

### SWEDISH INTERNATIONAL DEVELOPMENT COOPERATION AGENCY

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